

**TYNGSBOROUGH PUBLIC SCHOOLS**

**POLICY**

**STUDENT USER FEES**

The Tyngsborough School Committee has instituted student user fees for all middle and high school athletics and co-curricular programs.

**PROCEDURE**

1. The School Committee will annually review and establish a fee schedule.
2. A fee schedule will be maintained for:
  - All non-competitive clubs and activities.
  - Each competitive program.
3. Fees collected will be designated to the school of the participating student(s).

**PAYMENT OF FEES**

4. Payments can be made daily between the hours of 9:00 a.m. and 2:00 p.m. in the Business Office of the Superintendent of Schools. Checks should be made payable to Tyngsborough Public Schools (NO CASH WILL BE ACCEPTED). Payments can be mailed to the Business Office of the Superintendent of Schools Office, 50 Norris Road, Tyngsborough, MA 01879.
5. Collection of fees for all athletic programs will begin one full athletic season ahead.
6. Collection of fees for co-curricular clubs and activities must be made before the club or activity commences.
7. Coaches and advisors will be issued updated lists of eligible students.
8. Students and families requesting waivers or reduction in fees must submit their request in writing to the building principal. The principal will review request, and if approved, sign the request and forward to the Business Office.

**POLICY # 5.29 (Con't)**

**REFUNDS**

9. Refunds will be issued upon notification of not making the team.
10. 50% refunds will be given for season-ending injuries up to the half season.
11. No refunds will be given in the following cases:
  - After the end of the 2<sup>nd</sup> week of practice.
  - Academic ineligibility.
  - MIAA rule violations.
  - Season-ending injuries beyond the half season.
12. Situations involving a request for refund, not listed, will be considered on a case-by-case basis.

**APPROVED: SEPTEMBER 7, 2004**

**TYNGSBOROUGH PUBLIC SCHOOLS**

**STUDENT USER FEE SCHEDULE**

**2004-2005**

The Tyngsborough School Committee has implemented the following activity fee schedule.

- Co-curricular Clubs and Activities (non-competitive)

Middle School

High School

\$75.00\*

\$75.00/Activity

\*per student per year for all clubs and non-competitive activities.

Theatre Productions

\$25.00 for each additional production

- Athletics and Competitive Co-curricular Activities

Middle School

High School

\$150.00 per student/per sport/activity

\$360.00 per student/per sport/activity

**APPROVED: SEPTEMBER 7, 2004**