

**TYNGSBOROUGH SCHOOL COMMITTEE MEETING**  
(Tyngsborough High School Library)

**JULY 8, 2008**

The meeting was called to order by Chair Hunt at 7:00 p.m. Those present were Burt Buchman, Collin Manzo, Martina Witts, Bill Downing, Shaun McCarty and Hillari Wennerstrom.

1. Call to Order

Also present were Superintendent Lockwood, Business Administrator Joe Messina and Principal Don Ciampa.

Chair Hunt introduced Superintendent Lockwood and wished him much success.

Superintendent Lockwood noted that it is a pleasure to be here. Things are fairly new to him and to the staff as well. The staff has had a Superintendent for twenty (20) years and all of a sudden they have a new person asking lots of questions. He noted that he is simply trying to educate himself and find out more about the community and how they are going to move into the future. Some community members have already found his email and he was invited to last night's Ripkin baseball game. He met a lot of people and is looking forward to working with the community.

Chair Hunt called for the approval of Minutes.

2. Approve the Minutes of July 8, 2008 and Executive Session of July 8, 2008

Shaun McCarty made a motion, seconded by Martina Witts, to approve the Minutes of July 8, 2008.

Dr. Lockwood noted that on page 6 of the minutes (*under School Committee Discussion*) he believes that David Hawkins meant to say that the district received \$7.5 million in education aid, not the Commonwealth.

VOTE: UNANIMOUS 7, Yea 0, Nay 0, Abstain

Hillari Wennerstrom made a motion, seconded by Collin Manzo, to approve the Executive Session Minutes of July 8, 2008.

VOTE: UNANIMOUS 7, Yea 0, Nay 0, Abstain

Chair Hunt noted that the main topic tonight is a user fee for the athletic program and what they need to implement within their budget restraints.

3. Unfinished Business  
A. Establish 2008/09 High School Athletic User Fee

He noted that at the last meeting, they had two (2) proposals on the table:

1. \$599 User Fee/per sport
2. Athletic Program based on a \$400 User Fee

He noted that the Committee had several questions, but Mr. Ciampa and Mr. Moreau were unable to attend the last meeting. Since then, Mr. Ciampa and Mr. Moreau have met with Superintendent Lockwood and have come up with a proposal which will be presented tonight.

Superintendent Lockwood introduced the new Special Education Director, Kim Oliveira.

Superintendent Lockwood presented the Tyngsborough High School Athletics Proposal and reviewed the following:

- Goal and Objective
- Historical Perspective
- The Current Situation
- Expenses of \$493,075. (AD, trainer, secretary, dues, insurances, program expenses, and rink fees)
- Proposed Funding Options
- Recommendation
- Process to be developed
- Questions & Quote from NASBE

He made the following recommendations:

- Rink fees of \$14,650 to be paid by Ice Hockey student athletes – 24 \* \$586
- Sport fees of \$500 for 1<sup>st</sup> sport, \$400 for 2<sup>nd</sup> sport & \$300 for 3<sup>rd</sup> sport
- Proposal would garner \$276,000 (400\*\$500+160\*\$400+40\*\$300)  
@ 85% collection rate = \$234,600.

Discussion was held with Committee members asking questions and making comments.

Superintendent Lockwood also discussed a \$75 increase in middle school athletics to \$225. He was asked about an increase in co-curricular and responded that he has not analyzed that yet.

Discussion continued.

Chair Hunt opened the floor up to the public.

Visitor, Barry Golner, asked if they cut a sport three (3) weeks into the season what are the options for the children to play a sport in another school. What are the rules governing that in MIAA.

Scott Moreau noted that MIAA regulations state that if you are in one school you cannot play for another school. You would have to transfer to that school.

Some discussion was held.

Don Ciampa noted that programs which are usually eliminated are sub-varsity.

Mr. Golner asked what is the potential for getting a MIAA waiver to play at another school.

Scott Moreau replied that it should be no problem.

Visitor, Diana Keohane, asked about expanding the programs at the Middle School. She also noted that she feels there should be a cutoff to let the parents know if the program will go forward or not.

Superintendent Lockwood noted that they will take a look at all programs.

Visitor, Rose Mitchell, noted that she appreciates the proposal. She asked if they pay for the use of the pool and tennis courts at the Vocational School.

Don Ciampa responded that they do not pay for use of the pool or tennis courts.

Visitor, Paul Armstrong, commended everyone for taking a new look at the program and noted that the number of participants will be the key in making these programs work. He also asked if they are doing anything to raise the awareness for example at the middle school level, are they exposing the students to some of the sports to give them a chance to try it out ahead of time.

Visitor, Mike Arabadjis (FOTHSA) thanked Superintendent Lockwood for his presentation. He asked everyone here tonight to attend their first meeting in August.

Bill Downing made a motion, seconded by Burt Buchman, to approve the Athletic Proposal as presented tonight.

Chair Hunt clarified the high school piece.

VOTE: UNANIMOUS 7, Yea 0, Nay 0, Abstain

Chair Hunt thanked everyone involved in putting together the proposal.

Superintendent Lockwood asked for approval of the Middle School Athletic Program increase of \$75.00.

Bill Downing made a motion, seconded by Shaun McCarty, to approve an increase of \$75 for Middle School Athletic Program.

Chair Hunt asked Mr. Moreau to give a quick review of what his duties are and how they relate to the Middle School.

Scott Moreau noted that he does all of the scheduling and his secretary does all of the paperwork. The trainer works all of the games and is on call for practices. He also talked about the fact that they are back into a particular league with the Middle School Program which gives them a full schedule.

VOTE: UNANIMOUS 7, Yea 0, Nay 0, Abstain

Chair Hunt noted that a few weeks ago, the Board of Selectmen announced that a committee is being formed to really start looking strategically at the finances of the Town and to get all groups together. He read a letter from Selectman O'Connor regarding the development of a Strategic Financial Plan.

Bill Schedules were signed.

4 Signing of Bills

None at this time.

5. Visitors' Comments and Questions

Hillari Wennerstrom wished Superintendent Lockwood much success and noted that she hopes everyone has a great summer.

Shaun McCarty welcomed Superintendent Lockwood. He thanked Superintendent Lockwood, Mr. Ciampa and Mr. Moreau for a great presentation of the proposal.

Burt Buchman welcomed Superintendent Lockwood. He thanked Superintendent Lockwood, Mr. Ciampa and Mr. Moreau for a great presentation of the proposal. He expressed his appreciation to the people who attended the meeting.

Superintendent Lockwood also acknowledged Mr. Messina's help with the athletic proposal.

Collin Manzo thanked the folks who came out tonight.

Martina Witts welcomed Superintendent Lockwood and thanked everyone involved in preparing the proposal.

Bill Downing welcomed Superintendent Lockwood. He noted that with the pending bus fees, the Committee needs to develop a policy for when the Transportation Committee meets.

Superintendent Lockwood noted that the policy book states the Transportation Advisory Board will form in August and make decisions. The administration already has a process up on the web in terms of what this office expects to happen (*how much money, when they can pay, how the can pay*). He noted that what they were hoping for on 7/15/08 is that the Committee will give their blessing for the process and the Transportation Advisory Board will meet as soon as possible. He noted that Joe Messina will contact Notre Dame Academy to solicit a volunteer for the committee.

Bill Downing noted that he would like to see Superintendent Lockwood put on the agenda a feasibility study for potential closing of the Early Childhood Center. He suggested a Work Session over the summer.

Superintendent Lockwood noted that the Committee will need to reaffirm policies and goals, but also develop objectives.

Don Ciampa welcomed Superintendent Lockwood and noted that they've had great work meetings so far. It's nice to see him do a Power Point presentation He also noted that he wasn't at the last meeting so he didn't get to say thank you to David Hawkins. They had a great run.

Joe Messina noted that it's been a busy past few days in the office working with Superintendent Lockwood. He is looking forward to his energy in moving them forward into the future.

Chair Hunt thanked everyone for a great proposal. He hopes that everyone has a great summer.

None at this time.

7. Executive Session

8:25 p.m.

Bill Downing made a motion, seconded by Burt Buchman, to adjourn the open meeting.

8. Adjournment

VOTE: UNANIMOUS 7, Yea 0, Nay 0, Abstain

Respectfully submitted,

Collin Manzo, Secretary

APPROVED: July 15, 2008